

2017/2018 MARIN SUBSTITUTE TEACHER RATE SHEET IN A CERTIFICATED POSITION & DISTRICT CONTACT INSTRUCTIONS

REQUIRED: Registration & Annual Re-registration on the MCOE Countywide Substitute Teacher List

Please carry a printout of your current year Substitute Teacher Identification Verification at all sites when substituting. (Rev. 12/14/2017)

Districts with Automated Sub Caller Systems:

- ✓ Require initial sign up (follow district-specific instructions in far right column) before the system can call.
- ✓ Must have a current-year Sub ID Verification to present for initial registration and to present at school site.
- ✓ After initial registration, forward subsequent annual SUB ID Verifications to the District Coordinator.

Dixie, Kentfield, Larkspur-Corte Madera, Mill Valley, Novato Unified, Ross, Ross Valley, San Rafael City Schools, Tamalpais Union, and MCOE Special Ed, Alt Ed Programs & ROP Programs

Districts with Staff Sub Callers call from "The MCOE Countywide Sub List":

- ✓ Rely on "The MCOE Countywide Sub List" web list to check for currently registered subs.
- ✓ Require Sub ID Verification for initial sign up and registration at school site first day called to sub in the district.
- ✓ Do not require subsequent paperwork for consecutive years following initial year registration.
- ✓ Must present current-year Sub Id Verification to school sites.

Bolinas-Stinson, Laguna Joint, Lagunitas, Lincoln, Nicasio, Reed, Sausalito-Marín City, Shoreline, Union

District	Day Rate of Pay	Contact Person	INITIAL REGISTRATION: FOLLOW INSTRUCTIONS BELOW. SUBSEQUENT YEARS: FORWARD SUB ID VERIFICATION EMAIL >>CURRENT YEAR MCOE SUBSTITUTE ID VERIFICATION REQUIRED<<
Bolinas-Stinson	\$140 per day/\$152 after 10 days*/ \$170 after 20 days*	Kara Perras karab@bolinas-stinson.org Tel: 868-1603	Show Sub ID Verification to register at school site first day called to sub in the district.
Dixie	\$140 per day/\$70.00 for half day/salary schedule after 15 days*	Ginny Pheatt gpheatt@dixieschooldistrict.org Tel: 492-3711 Fax: 492-3723	Automated Calling System Register at District Office: driver's license, SS card, Sub ID Verification; additional forms. D.O. Hours: 7:30 am–4:00 pm
Kentfield	\$150 per day/\$75 for half day/salary schedule after 20 days at Step 1, Column 1*	Mari Dannecker mdannecker@kentfieldschools.org Tel: 415-458-5134 Fax: 458-5137	Automated Calling System Email Sub ID Verification to Human Resources. Paperwork to be filled out first day called to work in the district.
Laguna Joint	\$135 per day/\$65 for half day	Cynthia Demchuk Tel: 707-762-6051	Show Sub ID Verification to register at school site first day called to sub in the district.
Lagunitas	\$150 per day/\$90 for morning half day/\$60 for afternoon half day	Linda Craig lcraig@lagunitas.org Tel: 488-9437x203	Prior to first sub day, register at Lagunitas District Office: bring driver's license, SS card, and Sub ID Verification; additional forms to be completed on-site. Hours: 7:45 am–3:00 pm
Larkspur-Corte Madera	\$150 per day (1-10 same assignment)/\$75 for half day/\$160 after day 10/Salary schedule for days 101+*	Linda Tarantino ltarantino@lcmsschools.org Tel: 927-6960 Fax: 927-6964	Automated Calling System Go to www.lcmsschools.org , under Administration open the Human Resources tab and click Substitutes and Subfinder for district registration instructions.
Lincoln	\$135 per day/\$65 for half day	Sharon Jeffrey Tel: 707-763-0045	Show Sub ID Verification to principal and fill out additional paperwork first day called to sub in the district.

ASTERICK REFERS TO CONSECUTIVE DAYS FOR RATE INCREASE

Mill Valley	\$150 per day/\$80 half day/long-term sub: \$195 for 1 st 20 days. Long term sub rates apply to credentialed positions only. Salary schedule Column I Step 1>20 days*	Clemencia Vargas Tel: 389-7703 cvargas@mvschools.org Shannon Bassi Tel: 389-7744 sbassi@mvschools.org	Automated Calling System. Register Sub ID Verification at District Office by scheduling an appointment with Shannon Bassi (sbassi@mvschools.org). Download forms at web site www.mvschools.org
Nicasio	\$120 per day/\$60 for half day Long-term sub rates: \$160 full day/\$80 half day after 20 days* or working on a regular part-time basis for a minimum of a three-month period	Mikki McIntyre Tel: 662-2184	Prior to first sub day, register at Nicasio District Office: bring driver's license, SS card, and Sub ID Verification; additional forms to be completed on-site. D.O. Hours: 8:30 am–3:30 pm
Novato	\$150 per day/\$75 for half day (3 hours)/\$178 after 10 days*/\$250 after 21+ days*	Lillian Rincon lrincon@nUSD.org Tel: 493-4246 Fax: 897-1531	Automated Calling System D.O. Hours: 8:00 am–2:00 pm Register at District Office to activate: Sub ID Verification; additional forms.
Reed	\$140 per day/\$70 for half day/\$160 after 10 days* (1 st Step) /salary schedule after 20 days*	Bel Aire-388-7100 Reed-435-7841 Del Mar-435-1468	Show Sub ID Verification to secretary and fill out additional paperwork first day called to sub in the district.
Ross	\$140 per day; \$70 half day. Convert to salary schedule (Step 1, Column 1) after 20 days*	Tracy Reid treid@rossbears.org Tel: 457-2705 x337 or x201 Fax: 457-8923	Automated Calling System Hours: 8:00 am–10:00 Please email Tracy Reid to schedule a time to register.
Ross Valley	\$135 full day/\$67.50 half day. Long-term sub rates: \$135 full day for first 10 days; \$150 full day for days 11-20; Convert to salary schedule (Step 1, Class 1) after 20 days.* Long-term rates apply to certificated positions only.	Meg Maher mmaher@rossvalleyschools.org Tel: 488-5782	Automated Calling System Show Sub ID Verification to register at school site first day called to sub in the district.
San Rafael	\$140 per day/\$70 for half day (4 hours)/Salary schedule Column 1 Step 1 > 20 days*	Karen Moncayo kmoncayo@srcs.org Tel: 492-3212 Fax: 492-3230	Automated Calling System By appointment only (call or email Karen) to register at Central Services. Bring Sub ID Verification and additional forms.
Sausalito-Marin City	\$140 per day/\$70 for half day/\$170 after 10 days*/\$250 after 20 days*	Trellis Condra tcondra@smcsd.org Tel: 332-3573	Prior to first sub day, register at Nicasio District Office: bring driver's license, SS card, and Sub ID Verification; additional forms to be completed on-site. D.O. Hours: 8:30 am–3:30 pm
Shoreline	\$150 per day	Nancy Crivelli Tel: 663-8130 nancy.crivelli@shorelineunified.org	Show Sub ID Verification to register at school site first day called to sub in the district.
Tamalpais	\$130-\$150 per full day based on block Periods/salary schedule after 10 days*	Linda Amaral lamaral@tamdistrict.org Tel: 945-3722 Fax: 945-3609	Automated Calling System Email Sub ID Verification to Human Resources. Paperwork to be filled out first day called to work in the district.
MCOE	\$145 per day/\$72.50 for half day/\$165 after 20 days*	Personnel – Mirna Long mlong@marinschools.org Tel: 499-5846 Fax: 491-6625	Automated Calling System HR Hours: 8:00 am–4:00 pm Present Sub ID Verification to Personnel Department.

ASTERICK REFERS TO CONSECUTIVE DAYS FOR RATE INCREASE