

Marin ROP Online

TEACHER LOG IN – ATTENDANCE AND GRADING

<https://app.asapconnected.com/login.aspx>

1) **Company ID 1826**

User: usually first part of email address or first initial and full last name (no spaces)

Password: provided at contract time



2) Select class

Event	Class Code	Date
Career Management & Internship	640901	6/17/2012 - 8/5/2012
Career Management & Internship	640902	6/17/2012 - 8/5/2012
Career Management & Internship	640903	6/18/2012 - 8/6/2012
Career Management & Internship	640904	6/18/2012 - 8/6/2012
Career Management & Internship	640905	6/19/2012 - 8/8/2012
Career Management & Internship	640906	6/19/2012 - 8/8/2012

Find

- Classes
- Courses
- Enrollments
- Events
- Facilities
- Invoices
- Sites
- Students
- Time Periods

Switch View

Get Help

Tirrell, Ann 6/17/2012-8/5/2012
 Age Range: 14 - 18 Monday, 09:00 - 10:00
Course: [Career Management & Internship](#) Tuesday, 06:00 - 07:00
Fees: Wednesday, 06:00 - 07:00
 Thursday, 06:00 - 07:00
 Friday, 06:00 - 07:00
 Saturday, 06:00 - 07:00

[View Class Media](#)
[Manage instructors and sponsors](#)
[View Class Instances](#)
[Show / Hide Class Question](#)
[Show Links to Online Registration](#)

[Register \(w/Quick Enroll\)](#)

Quick Links

- Last Class
- Last Student
- Find Classes

Enrolled	Waitlisted	Pending	Drop
Anguiano, Yuridia			
Bollinger, Michelle			
Frazier, Camille			
Geitheim, Ziggy			
Gonzalez, Katherine Gonzalez			
Gonzalez, Erica			
Green, Logan			
Janson, Owen			
Luan, Jiali			
Mock, Madison			
Montoya, Maxime			
Morales, Michelle			
Nguyen, Grace			
Yip, Christopher			

[Print Full Details](#)
[Print Attendance Sheets](#)

Registration Info

Enrolled : 14
 Pending : 0
 Waitlisted : 0
 Capacity : 25
Open Slots : 11

Transferred out of : 0
 Transferred Into : 0
 Dropped : 1

3) Once you have selected your class you can proceed to TAKE ATTENDANCE (button in lower screen) to

[View Roster](#) [Take Attendance](#)

- 4) Click on the Attendance tab to access student roster and attendance window.

Actions Attendance

Drag a column header and drop it here to group by that column

First Name	Last Name	Status	Edit	Transfer	Email	SMS	Invoice	Student
Yuridia	Anguiano	ENROLLED	Edit	Transfer	Email	SMS	View	View
Michelle	Bollinger	ENROLLED	Edit	Transfer	Email	SMS	View	View
Camille	Frazier	ENROLLED	Edit	Transfer	Email	SMS	View	View
Ziggy	Geithem	ENROLLED	Edit	Transfer	Email	SMS	View	View
Katherine Gonzalez	Gonzalez	ENROLLED	Edit	Transfer	Email	SMS	View	View
Erica	Gonzalez	ENROLLED	Edit	Transfer	Email	SMS	View	View
Logan	Green	ENROLLED	Edit	Transfer	Email	SMS	View	View
Owen	Janson	ENROLLED	Edit	Transfer	Email	SMS	View	View

- 5) Select the Enrollment Status to identify all registered (wait list etc)

Career Managment & Internship

Event Code: 640901
 Timeperiod Description: Full Year 2012
 Duration: 6/17/2012 - 8/5/2012

Roster Functions:
[Send Email to All](#)
 Send Text Message to All

[Print Attendance Sheets](#)
[Print Check In Sheets](#)
[View Attendance Report](#)

Enrollment Status: **All**

- 6) Options to print Attendance Sheets, email all students, or enter TIME IN AND TIME OUT (Lab or off site internship hours) are presented here. *remember Time In and Time Out hours can not be OUTSIDE the scope of the proposed class hours but can be less than the total class hours.

Actions Attendance

Select Class Instance: 6/18/2012 *Attendance can only be taken on Enrolled and Pending students.*

Present Time In Time Out
 [] AM [] AM [] AM Apply

First Name	Last Name	Present	TimeIn	TimeOut
Yuridia	Anguiano	<input type="checkbox"/>	[] AM	[] AM
Enrollment Note:				Add
Yuridia	Anguiano	<input type="checkbox"/>	[] AM	[] AM
Enrollment Note:				Add
Michelle	Bollinger	<input type="checkbox"/>	[] AM	[] AM
Enrollment Note:				Add
Michelle	Bollinger	<input type="checkbox"/>	[] AM	[] AM
Enrollment Note:				Add
Camille	Frazier	<input type="checkbox"/>	[] AM	[] AM

- 7) You may enter the Present and times Grey Bar area to commit the changes to all of the registered students registration.

Actions Attendance

Select Class Instance: 6/19/2012 *Attendance can only be taken on Enrolled and Pending students.*


Present Time In Time Out

09:00 AM 12:00 PM

First Name	Last Name	Present	TimeIn	TimeOut
Yuridia	Anguiano	<input checked="" type="checkbox"/>	09:00 AM	12:00 PM
Enrollment Note:				Add
Yuridia	Anguiano	<input checked="" type="checkbox"/>	09:00 AM	12:00 PM
Enrollment Note:				Add
Michelle	Bollinger	<input checked="" type="checkbox"/>	09:00 AM	12:00 PM
Enrollment Note:				Add
Michelle	Bollinger	<input checked="" type="checkbox"/>	09:00 AM	12:00 PM
Enrollment Note:				Add
Camille	Frazier	<input checked="" type="checkbox"/>	09:00 AM	12:00 PM
Enrollment Note:				Add
Camille	Frazier	<input checked="" type="checkbox"/>	09:00 AM	12:00 PM
Enrollment Note:				Add
Ziggy	Geitheim	<input checked="" type="checkbox"/>	09:00 AM	12:00 PM
Enrollment Note:				Add

- 8) Options to Upload Class media can be accessed by returning to the individual course link

Class Detail Time Period: All Active



Course:
Career Management & Internship

[View Class Media](#)
[Manage instructors and sponsors](#)
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[Register \(w/Quick Enroll\)](#)

Career Management & Internship
Class Code : 640901

Room 7 STC/ROP Class
Tirrell, Ann
Age Range: 14 - 18

Fees:

Schedule:
Full Year 2012
6/17/2012-8/5/2012
Monday, 09:00 AM - 12:00 PM
Tuesday, 06:00 PM - 10:00 PM
Wednesday, 06:00 PM - 10:00 PM

Class Media Time Period: All Active

[Back to Detail Page](#)

Career Management & Internship

Teacher Name: Tirrell, Ann
From: 6/17/2012 **To:** 8/5/2012
Class Days: Mo Tu We Th Fr Sa
Students Enrolled: 14

Images
 Images

Videos
 Videos

Documents
 Documents

Upload Media

Please give this media a title :

Media Type : Viewable by Public

File Upload :

Comments [Add A Comment](#)