

2015/2016 MARIN SUBSTITUTE TEACHER RATE SHEET IN A CERTIFICATED POSITION & DISTRICT CONTACT INSTRUCTIONS
REQUIRED: Registration & Annual Re-registration on the MCOE Countywide Substitute Teacher List

Please carry a printout of your current year Substitute Teacher Identification Verification at all sites when substituting. (05/23/2016)

<p>Districts with Automated Sub Caller Systems:</p> <ul style="list-style-type: none"> ✓ Require initial signup (follow district-specific instructions in far right column) before the system can call. ✓ Must have a current-year Sub ID Verification to present for initial registration and to present at school site. ✓ After initial registration, forward subsequent annual SUB ID Verifications to the District Coordinator. <p>Dixie, Kentfield, Larkspur-Corte Madera, Mill Valley, Novato Unified, Ross, San Rafael City Schools, Tamalpais Union, and MCOE Special Ed, Alt Ed Programs & ROP Programs</p>	<p>Districts with Staff Sub Callers call from "The MCOE Countywide Sub List":</p> <ul style="list-style-type: none"> ✓ Rely on "The MCOE Countywide Sub List" web list to check for currently registered subs. ✓ Require Sub ID Verification for initial sign up and registration at school site first day called to sub in the district. ✓ Do not require subsequent paperwork for consecutive years following initial year registration. ✓ Must present current-year Sub Id Verification to school sites. <p align="center">Bolinas-Stinson, Laguna Joint, Lagunitas, Lincoln, Nicasio, Reed, Ross Valley, Sausalito-Marin City, Shoreline, Union</p>
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District	Day Rate of Pay	Contact Person	INITIAL REGISTRATION: FOLLOW INSTRUCTIONS BELOW. SUBSEQUENT YEARS: FORWARD SUB ID VERIFICATION EMAIL >>CURRENT YEAR MCOE SUBSTITUTE ID VERIFICATION REQUIRED<<
Bolinas-Stinson	\$140 per day/\$152 after 10 days*/ \$170 after 20 days*	Kara Perras karab@bolinas-stinson.org Tel: 868-1603	Show Sub ID Verification to register at school site first day called to sub in the district.
Dixie	\$140 per day/\$70.00 for half day/salary schedule after 15 days*	Ginny Pheatt gpheatt@dixieschooldistrict.org Tel: 492-3711 Fax: 492-3723	Automated Calling System Register at District Office: driver's license, SS card, Sub ID Verification; additional forms. D.O. Hours: 7:30 am-4:00 pm
Kentfield	\$150 per day/salary schedule after 20 days at Step 1, Column 1*	Mari Dannecker mdannecker@kentfieldschools.org Fax: 458-5137	Automated Calling System Email for information about how complete additional paperwork and present Sub ID Verification.
Laguna Joint	\$100 per day/\$50 for half day	Pamela Brambila Tel: 707-762-6051	Show Sub ID Verification to register at school site first day called to sub in the district.
Lagunitas	\$120 per day/\$72 for morning half day/\$48 for afternoon half day	Linda Craig lcraig@lagunitas.org Tel: 488-9437x203	Prior to first sub day, register at Lagunitas District Office: bring driver's license, SS card, and Sub ID Verification; additional forms to be completed on-site. Hours: 7:45 am-3:00 pm
Larkspur-Corte Madera	\$120 per day (1-10 same assignment)/\$125 per day (days 11-100 in the same assignment)/salary schedule for days 101+*	Linda Tarantino ltarantino@lcmsschools.org Tel: 927-6960x3204 Fax: 927-6964	Automated Calling System Go to www.lcmsschools.org , under Administration open the Human Resources tab and click Substitutes and Subfinder for district registration instructions.
Lincoln	\$110 per day/\$50 for half day	Sandra Doyle Tel: 707-763-0045	Show Sub ID Verification to principal and fill out additional paperwork first day called to sub in the district.

ASTERICK REFERS TO CONSECUTIVE DAYS FOR RATE INCREASE

Mill Valley	\$150 per day/\$80 half day/long-term sub: \$195 for 1 st 20 days. Long term sub rates apply to credentialed positions only. Salary schedule Column I Step 1>20 days*	Mary Bowles mbowles@mvschools.org Tel: 389-7703 Fax: 389-7773 Shannon Bassi Tel: 389-7744	Automated Calling System Register Sub ID Verification at District Office. Download forms at web site www.mvschools.org Hours: 8:00 am–4:00 pm
Nicasio	\$120 per day/\$60 for half day Long-term sub rates: \$160 full day/\$80 half day after 20 days* or working on a regular part-time basis for a minimum of a three-month period	Mikki McIntyre Tel: 662-2184	Prior to first sub day, register at Nicasio District Office: bring driver's license, SS card, and Sub ID Verification; additional forms to be completed on-site. D.O. Hours: 8:30 am–3:30 pm
Novato	\$120 per day/\$170 after 10 days*/\$238 after 21+ days*	Lillian Rincon lrincon@nUSD.org Tel: 897-4220 Fax: 897-1531	Automated Calling System D.O. Hours: 8:00 am–2:00 pm Register at District Office to activate: Sub ID Verification; additional forms.
Reed	\$140 per day/\$160 after 10 days*/salary schedule after 20 days*	Bel Aire-388-7100 Reed-435-7841 Del Mar-435-1468	Show Sub ID Verification to principal and fill out additional paperwork first day called to sub in the district.
Ross	\$140 per day; \$70 half day. Convert to salary schedule (Step 1, Column 1) after 20 days*	Tracy Reid treid@rossbears.org Tel: 457-2705 x337 or x201 Fax: 457-8923	Automated Calling System Hours: 8:00 am–10:00 Please email Tracy Reid to schedule a time to register.
Ross Valley	\$135 per day/\$67.50 for half day	Meg Maher subcaller@rossvalleyschools.org Tel: 488-5782	Show Sub ID Verification to register at school site first day called to sub in the district.
San Rafael	\$140 per day/\$70 for half day (4 hours)/Salary schedule Column 1 Step 1 > 20 days*	Karen Moncayo kmoncayo@srcs.org Tel: 492-3212 Fax: 492-3230	Automated Calling System D.O. Hours: 9:00 am–2:00 pm By appointment only to register at District Office: driver's license, SS card, Sub ID Verification; additional forms.
Sausalito-Marin City	\$140 per day/\$70 for half day/\$170 after 10 days*/\$250 after 20 days*	Trellis Condra tcondra@smcsd.org Tel: 332-3573	Show Sub ID Verification to register at school site first day called to sub in the district.
Shoreline	\$150 per day	Nancy Crivelli nancy.crivelli@shorelineunified.org Tel: 663-8130	Show Sub ID Verification to register at school site first day called to sub in the district.
Union	\$115 per day/\$55 for half day	Cynthia Haydon Tel: 707-762-2047	Show Sub ID Verification to register at school site first day called to sub in the district.
Tamalpais	\$120-\$140 per full day based on block periods/salary schedule after 10 days*	Linda Amaral lamaral@tamdistrict.org Tel: 945-3722 Fax: 945-3609	Automated Calling System D.O. Hours: 7:30 am–4:00 pm Call Human Resources to register. Paperwork to be filled out first day called to work in the district.
MCOE	\$135 per day/\$165 after 20 days*	Personnel – Laura Keaton lkeaton@marinschools.org Tel: 499-5846 Fax: 491-6625	Automated Calling System HR Hours: 8:00 am–4:00 pm Present Sub ID Verification to Personnel Department.

ASTERICK REFERS TO CONSECUTIVE DAYS FOR RATE INCREASE