

# Foundation Series Workshops

## Payroll Concepts

**Full-day workshop**  
**Includes materials and lunch**  
**Qualifies for 6.5 CEUs**



*See matrix for key*

### Designed for

New and experienced payroll clerks and supervisors and business and human resources staff with a need to better understand the payroll process.

### Topics

Payroll updates; employee classifications; salary computations; overtime calculations; payroll deductions; federal and state withholding taxes; employee leave; time of payments; retirement reporting (California Public Employees' Retirement System and California State Teachers' Retirement System).

### Description

In this workshop, you'll hear real-world examples of practical experience and expertise, as shared by the presenters. You'll also receive updates on new laws and regulations, as well as pending legislation that may affect payroll and retirement processing. You'll leave with the skills and knowledge you need to produce accurate paychecks and ensure payroll compliance with federal and state regulatory agencies.

### Presenters:

**Brenda Boothe**, Accounting/Payroll Manager, San Ramon Valley Unified School District  
**Ramona Coker**, Business Services Supervisor, Stanislaus County Office of Education

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*Very good workshop. I would highly recommend that all payroll and HR staff attend.*

— LORI SUTTON, LINCOLN USD